May 21, 2019

The Capitol office of State Representative Alex Dominguez seeks to fill part-time, unpaid internship positions for the Summer 2019 semester. This is a great opportunity to get valuable firsthand experience in a legislative office.

The Legislative Intern will research past, current, and future legislation, coordinate special projects, greet guests, perform administrative duties, attend briefings and events, and assist the office with other office duties as needed. He/she will also assist with constituent correspondence via mail, email, and social media outlets.

We ask that applicants have well-developed organizational and interpersonal skills, solid computer and writing skills, effective communication skills, an understanding of professionalism, be a self-starter, and display a strong work ethic. Applicants should also have a strong interest in government, public policy, and public service.

Interested candidates should email their resumes to Houston Tower at houston.tower@house.texas.gov. For questions, please contact the Capitol office of Rep. Dominguez at (512) 463-0640.

Deadline: until filled.

The Texas House of Representatives is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment of the provisions of services. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations during the application process, please call 512.463.0865.