

{Official Letterhead of News Organization}

{Date}

Committee on House Administration  
Texas House of Representatives  
c/o House Business Office  
P.O. Box 2910  
Austin, TX 78768-2910

To Whom It May Concern:

I certify that:

1. {Reporter's Name} is a representative of {Name of Media Organization} for the 89th Legislature (2025-2026);
2. This representative's duties require {him *or* her} to report primarily on the sessions of the Legislature; and
3. No part of this representative's salary for legislative coverage is paid for by any individual or organization other than {Name of Media Organization}.

I may be contacted at {Telephone Number *or* E-mail Address *or* both} if you need additional information.

Sincerely,

{Signature of News Director, Bureau Chief, *or* other senior editorial officer}

{Name of Signor}  
{Title of Signor}