

FALL 2016 INTERNSHIP OPPORTUNITY  
DEPUTY COMMUNICATIONS DIRECTOR  
OFFICE OF STATE REPRESENTATIVE RYAN GUILLEN

**SKILLS:** Journalism or English major preferred who likes to write and is capable of composing news releases, helping create newsletters, and using social media such as Facebook, Twitter, etc. Degree completion is not required. Other majors are welcomed.

**PROJECT:** During the fall semester, the Deputy Communications Director will research, review and analyze ways to use diverse media to communicate the impact of recently passed legislation and activities to the constituents, community leaders, and business leaders of House District 31. The Deputy Communications Director will also play a role in the Representative's social media presence and assist in publication of the annual and monthly newsletters and news releases.

**GOALS:** The Deputy Director will be part of a team and work with the Legislative Director and the Communications Director to plan for and publish information on successful legislation and office projects. Other duties include assisting in reviewing past legislative efforts and holding stakeholder meetings on proposed legislation for the next legislative session.

**BENEFITS:** The position provides a great opportunity to learn the nuts and bolts of the operations of a legislative office and to gain an understanding of the processes that create the laws affecting almost all businesses and citizens of Texas.

All students who complete an internship receive:

- a Letter of Recommendation for future job applications
- permission to use the Representative as a reference
- credit for coursework if offered by your school
- referrals to graduate school, law school or other programs at the completion of your internship

Several full-time and part-time positions are available. Start dates are from mid-August to early September, and the end date would be mid-December. Early applicants will receive a preference.

Please send your resume to [robert.mcvey@house.Texas.gov](mailto:robert.mcvey@house.Texas.gov) and include a note listing when you would be available for an interview at the Capitol office.

You may also call Robert M. (Bob) McVey, Chief of Staff, at 512-463-0416 to set up a time for an interview.

The Texas House of Representatives is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, age or disability in the employment or the provision of services. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations during the application process, please call (512) 463-0865.